

**BYLAWS OF**  
**PAKISTAN ENDOCRINE & THYROID SURGEONS ASSOCIATION**  
**CORPORATION**

**NAME:** The name of the corporation is Pakistan Endocrine & Thyroid Surgeons Association (PETSAs).

**PURPOSE:** The purpose of corporation is as follow

1. Make advancement of the science and art of endocrine surgery
2. To maintain high standard in the practice of endocrine surgery

**NONPROFIT OPERATION:**

The corporation shall be operated exclusively for scientific, literary and educational purpose and no councilor or member pf corporation shall have any interest in the corporate property or earning. Corporation shall not participate in any political campaign or behalf of any candidate.

**MEMBERSHIP**

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Membership in this Association shall be limited to physicians, surgeons, and scientists who have interest and devote significant portions of their practice or research in endocrine surgery.

**TYPE OF MEMBERS:**

There shall be eight type of members:

**1. Active Members:**

Active members shall consist of consultants practicing Thyroid, parathyroid, and endocrine surgery. They should have established background and they must be recommended by at least two preexisting members.

**2. Senior Members:**

Senior members shall consist of active members who have reached the age of 65 years. Senior members are not required to pay dues but may be asked to make donation to the society on annual bases.

**3. Honorary members:**

Honorary members shall consist of individuals who have made outstanding contributions to the discipline of the endocrine surgery. They shall have no voting privileges, are not eligible for elections as officers and are not subject to assessment for dues.

**4. Corresponding members:**

Corresponding members shall consist of individuals who meet the same qualifications in their respective countries as active members however they

shall have no voting rights, are not eligible for elections as officers, shall attend one annual meeting and may subject to dues at a reduce amount.

**5. Allied Specialist members:**

Allied specialist members consist of consultants who are specialist in their respective fields of surgery. Non physician scientist with a demonstrated interest in and who have made significant contribution to the field of endocrine surgery are also eligible for membership under Allied special category. Allied specialist members shall pay dues as levied by the Council, shall have voting rights and are not eligible for election to office or Council.

**6. Candidate members:**

Candidate members shall consist of individual who have completed their surgical training and who are awaiting qualifications as active members. Candidate members are required to pay dues at a reduced rate, do not have voting rights and may registered for the annual meeting at reduce rates.

**7. Resident/Fellow members:**

Resident/Fellow members shall consist of individual who are currently training either as surgical resident of fellow. They are required to pay dues at reduced rate, do not have voting rights and may register for the annual meeting at a reduced rate.

**8. Affiliate Provider members:**

Affiliate Provider members consist of nurse practitioners, physician's assistants, nursing specialist, and other non-physician's health care provider with a certificate in respective fields. Affiliated Provider members may pay dues as levied by Council and approved my membership, are subjected to attendance requirement, do not have voting rights and are not eligible for election to office at Council.

**ELECTION OF A NEW MEMBER:**

1. Physicians fulfilling the requirement for Active or Allied specialist members may be eligible for membership.
2. Applications form for membership shall be provided two months before the annual meeting.
3. Applications shall be reviewed by the membership committee and they have rights to accept or reject applications for membership in Association.
4. Names of members selected by membership committee for elections shall be submitted to the membership at annual assembly.
5. Members for honorary membership shall be proposed in writing to Council to the Secretary-Treasurer. Prospective members approved by the Council will be elected by the three-fourth affirmative vote of the Council and officers present.

**DUES:**

Dues and assessments shall be levied by Council and approved by the meshi at annual assembly.

**RESIGNATION/EXPULSIONS:**

1. Resignation shall be accepted by majority vote of the council.
2. Charged of unprofessional and unethical conduct against any member shall be submitted in written form and three-fourth of affirmative votes is required for the expulsion of the member.
3. A member who is absent for at least three consecutive annual meeting without written application shall be dropped from the Council.
4. Members whose dues remain unpaid for at least one year provided that notification of such a lapse beginning at least three months prior to its affective date shall be dropped from membership.

**PLACE OF ASSEMBLIES:**

The time, date and place of annual and special assemblies shall be determined by the Council.

**ANNUAL ASSEMBLY:**

Annual assembly for election of officers and counselors and for such other business shall be held on such date and hour as determined by the members. If for any reason the annual assembly is not held on the determined date, any business which could have been conducted at an annual assembly may be conducted at any subsequent special or annual assembly or by consent resolution.

**SPECIAL ASSEMBLIES:**

Special assemblies of the member of the corporation shall be called by the council or the President at the written request of any thirty members of the corporation.

**NOTICE OF ASSEMBLIES OF MEMBERS:**

Notification of the place and purpose for which the assembly of the members of the corporation is called shall be given not less than five days nor more than sixty days before the date of assembly. Members of assembly shall be informed by mailing or by social media.

**QUORUM MEMBERS ENTITLED TO VOTE:**

A minimum thirty members eligible to vote shall constitute a Quorum at annual assembly to affect changes in the bylaws of the Association.

**OFFICERS:**

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The officers shall be President, a President Elect, a Sr. Vice President, Vice President, a General Secretary, Finance Secretary, Communications Secretary and a Recorder.

**ELECTION AND TERMS of OFFICE:**

The President, a President Elect and Vice President shall be elected for two years each. The Secretary, Treasurer and Recorder shall be elected for three years. Officers of the Association shall be elected by majority vote of Active, Allied Specialist and Senior members.

**REMOVAL:**

Any officers may be removed with or without cause by the Council or other authorized person but removal shall be without prejudice to the contract rights.

**PRESIDENT:**

President shall preside at Council assemblies and the annual member's assembly. Successor to the vacated seat offices of the Association shall be appointed by the President until the position is filled at the next assembly. The President shall prepare an address to the annual assembly of the Association.

**PRESIDENT ELECT:**

The President Elect shall perform the duties of the President's office in the absence of the President.

**Sr. VICE PRESIDENT:**

The chair shall be assumed by the Vice President in the absence of both the President and the President Elect.

**VICE PRESIDENT:** would be responsible for the operational affairs.

**GENERAL SECRETARY:**

Secretary shall receiver and care for all the records belonging to the Association. The Secretary shall have authority to certify the bylaws, resolution of the members and Council.

**FINANCE SECRETARY**

The Treasurer will oversee finances of organization and provide guidance to Council.

**RECORDER:**

The Recorder shall receive the manuscript and addition of the discussion. The Recorder shall be custodian for the transection of the Association.

**COMMUNICATION SECRETARY:** would be responsible for the dissemination of the administrative and scientific information.